

CONTACTS		
School Address	The École des Ponts ParisTech is located on the Cité Descartes campus (Champs-sur-Marne) close to Paris. There is regular public transport to Paris for students who wish to commute to the city.	École des Ponts ParisTech 6 et 8 avenue Blaise Pascal Cité Descartes – Champs-sur-Marne – 77455 Marne-la-Vallée Cedex 2 + 33 1 64 15 30 00 www.enpc.fr
International Relations Department	Alma CATALA LUNA Exchange students coordinator : <i>pre-arrival, application, requests and inquiries, student life questions upon arrival etc.</i>	incoming-students@enpc.fr +33 (0) 1 64 15 33 97
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APPLICATION	
Nomination deadlines & procedures	<p>Before submitting your application you should be officially nominated by your home university. Nomination should be endorsed on-line via Moveonnet (https://www.moveonnet.eu).</p> <p>Please note that only nominations from our partner universities will be taken into consideration.</p> <p>Deadlines for nominations:</p> <ul style="list-style-type: none"> - 01/11/2015 for double degree students also applying for an Eiffel scholarship. - 01/11/2015 for exchange students applying for the spring semester 2015. - 28/03/2016 for all the other doubles degree students and exchange students applying for the academic year 2016-2017 (fall semester or two semesters).

<p>Application Deadlines</p>	<ul style="list-style-type: none"> - 09/11/2015 for double degree students also applying for an Eiffel scholarship. - 09/11/2015 for exchange students applying for the spring semester 2015. - 15/04/2016 for all the other doubles degree students and exchange students applying for the academic year 2016-2017 (fall semester or two semesters). <p>Please note that only applications from students of universities having double degree agreements or Erasmus agreements with Ecole des Ponts ParisTech are taken into consideration.</p>
<p>Application procedures</p>	<p>Steps in order to complete your application:</p> <ol style="list-style-type: none"> 1. You should download the application form (http://www.enpc.fr/obtenir-un-diplome-degree-students or http://www.enpc.fr/en/non-degree-exchange-students). 2. The application file must be completed electronically and sent using the online submission tool, or sent by email to alma.catala-luna@enpc.fr. 3. You should add to your email a separate folder with all the required documents in one, single electronic document pdf file and send it by email to alma.catala-luna@enpc.fr <p>An incomplete application file will not be processed.</p>
<p>Required Documents for Application</p>	<ul style="list-style-type: none"> - Statement of purpose in French; - CV in French (using the Europass CV model); - Stamped transcript of records issued by your home university; - List of courses in which the student is currently enrolled; - Photocopy of passport or identity card; - Recommendation letter from the coordinator of the Exchange Programme; - Proof of French language level; - Proof of English language level. <p>For exchange students:</p> <ul style="list-style-type: none"> - Learning agreement approved by your home university.
<p>Language Requirements</p>	<p><u>French:</u></p> <p>100% of the courses are taught in French. It is thus a requirement that all double degree students and exchange students be proficient in French. We require a level of at least A2, and B1 for students coming from non-romance language countries.</p> <p>It is expected that all students provides some of the following certificates: A French language certificate which indicates the number of hours of French issued by your home university; TEF: 204 ; DELF: A2 ; TCF: 200.</p> <p>Without the required minimum, École des Ponts ParisTech reserves the right to refuse the application.</p> <p><u>English requirement ONLY for double degree students</u></p> <p>A TOEIC score of minimum 785 points (or equivalent international test, such as TOEFL, IELTS or Cambridge Proficiency, CAE or FCE) is required in order to graduate. Is for that reason that we require double degree students applying to provide certification of a level equivalent to B1 in English.</p>
<p>Double degree students</p>	<p>Special requirements for double degree students</p> <p>Double degree students have to choose a majority of courses in their major (Civil Engineering and Construction; Transport, Planning and Environment; Economics, Finance and Management; Mechanical Engineering and Materials; Industrial Engineering; Applied Mathematics and Computer Sciences).</p> <p>Double degree students must validate 107 scientific and technical ECTS (including 6 ECTS for the compulsory internship and 24 ECTS for the final project), 1 ECTS for sports, and 12 ECTS within the Language Training Department.</p>

<p>Exchange students (non-degree)</p>	<p>Exchange programs options</p> <p>The nominal format of the exchange programme is two semesters of coursework. These can be:</p> <ul style="list-style-type: none"> - one semester of coursework plus Final Project. - one semester of coursework; <p>If students wish to undertake a Final Project at École des Ponts, it must be stated in their initial application.</p> <p><i>Is it possible to spend a semester as an Erasmus student for the purpose of achieving my thesis project?</i> <u>No</u></p> <p>The length of your exchange can be either of one semester of courses, of two semesters of courses or one semester of courses plus the Final project.</p> <p>If you wish to undertake only a Final project (or Thesis Project) you have to contact the research departments of École des Ponts directly: http://www.enpc.fr/thematiques-de-recherche-et-laboratoires</p> <p>Special requirements for exchange students</p> <p>Exchange Students must establish a study programme. They have to choose a majority of courses in their major (Civil Engineering and Construction; Transport, Planning and Environment; Economics, Finance and Management; Mechanical Engineering and Materials; Industrial Engineering; Applied Mathematics and Computer Sciences).</p> <p>The study programme must include a minimum of 15 scientific and technical ECTS per semester, and at least 50% of these ECTS in their major.</p>
<p>Learning agreement for exchange students</p>	<p><i>Who is in charge of validating and signing my Learning Agreement?</i></p> <p>Your study programme is established and endorsed by your home university, responsible for issuing and signing your Learning Agreement. Your study programme must then be officially accepted and endorsed by your host department at École des Ponts ParisTech. Please contact us if you need to have your Learning Agreement signed before leaving your country.</p> <p><i>Changes to the initial Learning Agreement</i></p> <p>Please note that we can not guarantee your registration on all the courses proposed in your Learning Agreement because the places on some courses are limited.</p> <p>The course registration process will normally end in the last week of September. Any course changes will be completed after this date, and in all cases before the start of the second week of the course.</p> <p>Any programme change must receive the official agreement of your home university.</p>

<p>ACADEMIC INFORMATION</p>	
<p>Semester dates</p>	<p>Fall semester: September 2016 to February 2017 Spring semester: February 2017 to June 2017</p>
<p>Master of Engineering study programme</p>	<p>Information on the Master of Engineering programme at École des Ponts can be found on the following webpage: http://www.enpc.fr/en/engineering-degrees</p> <p>Description of the study programme</p> <p>École des Ponts ParisTech Engineering Degree consists, for French students, in a 3-year programme, in which they enrol after 2 years of preparatory classes (equivalent to the first two years of a Bachelor's degree).</p> <p>Foreign exchange programmes are possible only in the last two years of the engineering programme, at Master's level.</p>

	<p>At this level, all students (French and international students) follow some common courses, but most of the courses are to be chosen within their host academic department. There are six academic departments at École des Ponts: Civil Engineering and Construction; Transport, Planning and Environment; Economics, Finance and Management; Mechanical Engineering and Materials; Industrial Engineering; Applied Mathematics and Computer Sciences.</p> <p>A presentation of the different academic departments can be found on the following webpage: http://www.enpc.fr/les-departements-denseignement</p> <p>The most common class formats are: Case studies, Discussions, Student Projects, Lectures. Presence in classes is compulsory. A maximum of 1 justified class drop (and 0 unjustified) is authorized for each course.</p>
Course Selection	<p>The course catalogue can be viewed on the following web page : http://gede.enpc.fr/Programme/Liste.aspx</p> <p>In the options you should choose: Level: "formation d'ingénieur 2A et 3A".</p> <p>Please note that <u>not all the courses are open to Erasmus students due to limited number of places, especially in the civil engineering department. The list of courses not open to exchange students is available on request.</u></p>
Language Courses	<p>French language courses are open (and compulsory) for all foreign students. A placement test upon arrival is a requirement for defining your level and the courses that you will be taking. Intensive French seminars are organized each September: http://www.enpc.fr/la-section-de-francais</p>
Grading system	<p>Grades at École des Ponts ParisTech are awarded on a scale of 0 to 20. The passing grade for an individual course is 10/20. To pass a given year, students must have passed every course. If not, an equivalent course is added to the curriculum. In some cases, the year is to be repeated. Traditionally, grades higher than 16 are seldom awarded.</p> <p><i>Transcript of records</i></p> <p>A transcript of records will be sent free of charge to the partner university's exchange coordinator (or to the student) at the end of the study period.</p>
Fees	<p>Most incoming students (double-degree and exchange students) are exempted from payment of tuition fees, but they have to pay some additional fees.</p> <p>Double degree students: 817 € per year.</p> <p>Exchange students: 418 € for one semester / 817 € per year.</p>

STUDENTS SERVICES

Living Expenses	<p>Costs for on-campus and off-campus housing for the exchange period :</p> <p>Off-campus room : 800 € - 1200 € per month (estimate) + deposit</p> <p>On-campus room : 330 € (shared room) - 700 € (single room) per month + deposit</p> <p>Meals: 250 €</p> <p>Health insurance (depending on student status): 211 €</p> <p>Civil insurance: 16 €</p> <p>How can I fund my studies?</p> <p>Information about different ways of financing your study period at École des Ponts ParisTech is available on the following webpage: http://www.enpc.fr/bourses-et-aides-la-mobilite</p>
Health Insurance	<p>Health insurance is compulsory. All students must show proof of health insurance coverage for the duration of their stay at École des Ponts ParisTech (i.e. a European health insurance card, etc.).</p> <p>Student health insurance in France costs approximately 211 € per year.</p>

Visa	<p>Visa requirements differ per country. We recommend that you contact the French Embassy or Consulate in your country directly. They will inform you of the process for obtaining a visa, including potential cost.</p>
Facilities	<ul style="list-style-type: none"> - 4 auditoriums - 32 classrooms seating 15 / 20 or 30 / 50 people - Library includes 67,000 books and 510 journals, CDs, PCs, etc. - 9 open-access computer rooms - 2 multimedia language laboratories - Gymnasium (tennis, basketball, handball, football) and rugby pitch - A new building, COROLIS, dedicated to environment and energy management and sustainable urban planning
Housing	<p><u>Double Degree students:</u></p> <p>Double degree students have a right of access to the School Halls of Residence at Cité Descartes. For any question regarding accommodation or to obtain a housing certificate, send an e-mail at the following address: accueil-vie-etudiante@enpc.fr</p> <p><u>Exchange Students:</u></p> <p>Finding housing in Paris is a big issue. For the first few days after your arrival, you can stay in a youth hostel, however this is not a long-term solution. You should be prepared to start looking for housing in May before the start of the new academic year. Exchange students do not have housing priority on the campus [unless there is a special agreement]; housing in residence halls at Cité Descartes or Maison des Mines in Paris is only possible if there are spare rooms. Consequently, exchange students should contact other University residence halls and / or estate agencies very early on to book their accommodation.</p> <p>For more information, visit the École des Ponts ParisTech website (http://www.enpc.fr/logement-etudiant) or send an email to accueil-vie-etudiante@enpc.fr</p>