DUO-Korea Fellowship Programme

Application for academic year 2026/27

ID number	DK2026-	Date of submission	

All information should be accurate based on the attached documents and provided in English. If any provision of inaccurate or false information or omission of information will render this application invalid.

INSTITUTION IN KOREA					
Name of Institution					
1) CONTACT PERSON *(should not be same as the information of the person of exchange)*					
Surname			**Given name**		
Position			**Department**		
Address					
	Country : KOREA Zip Code:				
Tel	82-		**E-Mail**		
2) INFORMATION ON THE PERSON OF EXCHANGE					
Surname	*(As written on passport)*		**Given name**	*(As written on passport)*	
Date of Birth	*(As written on passport)*		**Gender**	*(As written on passport)*	
Nationality	**Korean**				
Applying field of study		Language & Literature	**Current Major**		Language & Literature
		Social Science			Social Science
		Engineering			Engineering
		Natural Science			Natural Science
		Fine Arts			Fine Arts
		Others (pls. specify):			Others (pls. specify):
Level of study			**GPA**		
(Guidelines) Please check the Level of study (currently enrolled degree level as of 2026 spring semester).			**(Guidelines)** ***Please write the GPA as written on the transcript.***		
Enrollment Status (as of 2026 spring semester)	Enrolled				
	Leave of Absence		Reason: Current Residence country:		
Tel	82-		**E-Mail**		
Institutional criteria for selecting above person to be exchanged: (Please, describe why your institution recommends above person for the fellowship in detail)					

All information should be accurate based on the attached documents and provided in English. If any provision of inaccurate or false information or omission of information will render this application invalid.

INSTITUTION IN EUROPE							
Name of Institution							
1) CONTACT PERSON ***(should not be same as the information of the person of exchange)***							
Surname				**Given name**			
Position				**Department**			
Address	Country : City : Zip Code:						
Tel				**E-Mail**			
2) INFORMATION ON THE PERSON OF EXCHANGE							
Surname	*(As written on passport)*			**Given name**	*(As written on passport)*		
Date of Birth	*(As written on passport)*			**Gender**	*(As written on passport)*		
Nationality	*(As written on passport)*						
Applying field of study		Language & Literature		**Current Major**		Language & Literature	
		Social Science				Social Science	
		Engineering				Engineering	
		Natural Science				Natural Science	
		Fine Arts				Fine Arts	
		Others (pls. specify):				Others (pls. specify):	
Level of study				**ECTS**			
(Guidelines) Please check the Level of study (currently enrolled degree level as of 2026 spring semester).				**(Guidelines)** ***Please write the total earned ECTS as written on the transcript.***			
Enrollment Status (as of 2026 spring semester)	Enrolled						
	Leave of Absence			Reason: Current Residence country:			
Tel				**E-mail**			
Institutional criteria for selecting above person to be exchanged: (Please, describe why your institution recommends above person for the fellowship in detail)							
Confirmation of Agreement with EUROPEAN institutions							
I, the contact person in the Korean institution, hereby confirm that the persons to be exchanged and the contact person in the European institution are all aware and agree that this application is submitted. (please, check the box at the right as appropriate)				YES			

DESCRIPTION OF EXCHANGE PROGRAM				
	From **KOREAN** to **EUROPEAN** Institution		From **EUROPEAN** to **KOREAN** Institution	
Type Of Exchange	Undergraduate	( )	Undergraduate	( )
	Graduate	( )	Graduate	( )
(Guidelines) Please check (V) appropriate boxes to specify whether students for exchange are in undergraduate or graduate study. It should coincide with the grade written in Step1 (Korean) or Step 2 (European).				
Duration Of Exchange	Applying UNIT	1 semester	Applying UNIT	1 semester
	Starting Date		Starting Date	
	Ending Date		Ending Date	
(Guidelines) Applying Unit cannot be changed. Please write the duration on **ONE SEMESTER** basis **(between 120 and 180 days)** in accordance with the academic calendars of the destination institution. If applicants will engage in the exchange for the whole year**, please choose** either **2026 fall semester** or **2027 spring semester** that you would like to apply.				

PURPOSE OF EXCHANGE	
( )	Transfer of Credits
( )	Others:

From **KOREAN** to **EUROPEAN** Institution		From **EUROPEAN** to **KOREAN** Institution	
How many ECTS will you complete?		How many credits will you complete?	

If your purpose of exchange is other than Transfer of Credit, please specify in detail:

EXCHANGE DETAILS

DESCRIBE STUDENTS' LEARNING AGREEMENT DURING THE EXCHANGE

(This will be closely examined at the stage of selection by the Selection Committee. Language training or sports courses are NOT counted. Any changes should be duly reported to the Secretariat for approval.)

Class Schedule of the Korean student: *On a semester basis, **a minimum of 20 ECTS** must be taken up at the European institution except for the language training /sports courses.*

Name of Subject	ECTS	Comments if necessary
(Please write in English)		
(Please write in English)		
(Please write in English)		
(Please write in English)		
(Please write in English)		

Class schedule of the European student: *On a semester basis, **a minimum of 10 credits** must be taken up at the Korean institution except for the language training /sports courses.*

Name of Subject	Credits	Comments if necessary
(Please write in English)		
(Please write in English)		
(Please write in English)		
(Please write in English)		
(Please write in English)		

SOURCE OF FINANCE

Do you have other source of finance to fund for this exchange program, including room/board, airfare, stipend and others? *If unreported double-fund cases are found after the selection, the Secretariat may still reserve the right to cancel the fellowship of both Korean/European students and request the reimbursement of the fellowship in full.	YES/NO

If YES, (or if you are planning to apply for other fellowship) please specify detailed information of another source of finance BELOW.

- Name of fellowship:
- Name of organization:
- Fellowship amount:
- Purpose of fellowship:
- Announcement period:
- Others:

***Please refer to FAQ 16 or 2.6 Selection Criteria on General Description for clarification.**

CERTIFICATION OF AUTHENTICITY

I hereby certify on my honor that the information provided in this application is correct and complete. Any provision of inaccurate or false information or omission of information will render this application invalid and that, if selected on the basis of such information, I can be required to withdraw from the award.

Date: _____

(Name/Signature) Contact Person of Korean Institution:

(Name/Signature) President/director/head of international office of Korean Institution:

Official stamp of Korean Institution:

- Please upload the **MOU** agreement between two institutions
- Please upload the **Copies of Passport** of Korean and European students
- Please upload the **Official Transcript** of Korean and European students
- Please upload the **Motivation Letter*** of Korean and European students
- This word version application is only for reference. Please do not submit this application by email. **Only on-line submission is acceptable.**

*Please download the form on the ASEM-DUO website (https://www.asemduo.org/03_forms/forms_01.php)

■ All documents should be **submitted in English version. If there is no official English version** of each document, applicants need to **submit translated version along with the original document.**

■ Authorized signature and official stamp are required after selection is made. **There is no need for signature and stamp during application procedure.**